



## Circular

Ref: CIR/IISM/PAR/2/2022

16<sup>th</sup> February 2022

### **Subject: IIS Majmaah invites applications from eligible parents for membership of School Managing Committee 2022-25**

Applications are invited from eligible parents for the membership of School Management Committee which comprises of five members. The Managing Committee is expected to contribute for the betterment of the School without any remuneration or other favors.

The interested parents fulfilling below mentioned eligibility criteria for the membership may collect the prescribed form available in the School office with effect from Thursday 17 February, 2022 to Thursday 3<sup>rd</sup> March, 2022 between 8:00 a.m. to 2:00 p.m.

The candidates should possess required academic qualifications and have sufficient proven experience/specialization in Academics/Administration/IT and Finance.

The eligibility criteria for the candidates are as follows:

- Must be Indian parent of the student of IIS Majmaah for at least one year as per school records.
- To be eligible for the membership application, it is required that your ward must study in one of the classes. The application of the parents whose wards are only in Class IX & X will not be considered.
- The candidate must be a citizen of India who could devote sufficient time for the welfare of the school.
- Must hold a regular Bachelor's degree or 5 year programme such as MBBS or a Master's Degree of regular mode duly attested by the competent authority in India/Embassy of India, Riyadh.
- The candidate must be holding a responsible position in a reputed organization/Company or the candidate should be a professional working in any reputed institution.
- The candidate should not be a school employee/spouse of the school employee/sponsor of school employee/relative of the school employee/member of another school committee/former employee of the school.





- g. Must have a No Objection letter from the Employer/Sponsor/Dean/Director in original duly attested by the Chamber of Commerce and Industry in which the sponsor should clearly mention that the candidate is agreeable for the active participation of the candidate in Managing Committee meetings and that the candidate will be in a position to attend the meetings even at a short notice.
- h. Must produce a salary certificate issued by the employer and attested by Chamber of Commerce in the region stating that the monthly basic salary is not less than SAR. 8000/-.
- i. The candidate should submit a brief note not exceeding 100 words explaining his/her plans to ensure better education to the children of Indian community and all round progress of the school during the candidate's tenure.
- j. The candidate's place of work and residence should be near the city where the school is situated.
- k. The profession of the applicant mentioned in the employment letter should be same as mentioned in the Iqama.

Candidates are requested to submit their detailed CV accompanied by duly filled-in Nomination Form along with the required documents in closed envelope to the office of Principal, IIS Majmaah on or before Thursday, 3<sup>rd</sup> March, 2022 up to 2:00 p.m.

Original certificates have to be shown at the time of submitting the nomination forms for verification and return.

*Shaukat*

Principal  
IIS Majmah  
KSA

