

INTERNATIONAL INDIAN SCHOOL AL MAJMAAH



Bid Forms for the

Book Store Contract 2023-24

Prequalification Questionnaire

WITH

TECHNICAL BID FORM

AND

FINANCIAL BID FORM

INTRODUCTION:

It is the policy of the International Indian School, Al Majmaah (IIS Majmaah) to prequalify General Services Contractors/Suppliers before including them in the IIS's approved list of Contractors/Suppliers.

By completing and submitting the Contractors/Suppliers Prequalification Questionnaire, you would provide the required information about your company.

On receiving the completed prequalification Questionnaire, IIS Majmaah will review and evaluate it thoroughly.

All the information provided for this prequalification process will be treated as 'confidential' by the International Indian School Al Majmaah.

Operational Information:

1. What is the nature of ownership of your Company, (i.e. proprietary. limited. partnership. Subsidiary. or joint venture. etc.) Please provide a copy of the Commercial Registration / license of your firm.
2. Please provide a copy of the annual audited financial statement for the last two years. Please also provide authenticated details of retained earnings, copy of Commercial Registration (CR) Certificate and Certificate of Registration with Chamber of Commerce. License Copy of Ministry of Information, Kingdom Of Saudi Arabia, to import from India to sell in Saudi Arabia.
3. Provide a list of your major Clients. Customers with type of service provided, details, Reference, contact name, address and telephone numbers.
4. If you subcontract, what are your criteria in selecting your sub-contractors? Describe your Procedure briefly.
5. If you sub contract who is your agent in India supplying NCERT Text Books.
6. Do your sub-contractors to sub-contractors include complete technical and quality requirements?
7. Describe your supervision & control activities that ensure the effectiveness of the operation.

INSTRUCTIONS

1. The suppliers will be permitted to distribute the book-sets at the end of current academic year & beginning of next academic year for period of 25 days.
2. There is a possibility of some students opting for part of a set, in such cases they may be advised to purchase directly from the suppliers/bookstores.
3. Tendering will be open only to suppliers In KSA.

BID CLOSING DATE

Duly filled Bid Form should reach the school office on or before Tuesday, 07 February 2023 at 1:30 p.m. during the school working hours between 7.00 am to 1.30 pm Sunday to Thursday.

Under no circumstances the school will accept any bid received after the above specified time and date.

S.M. Shaukat Hayat

Principal

IIS Majmaah

TECHNICAL BID FORM

The Technical Bid Form given below is to be duly filled by the Contractor and submitted in a separate sealed cover clearly super scribing on the Envelope "TECHNICAL BID - BOOK STORE CONTRACT"

1	Name of the Organization (In Capital Letters)	
2	Contact Address (In Capital Letters)	
3	Telephone and Fax Nos.	
4	E-Mail Address	
5	Name of the person who is authorized person to sign the contract	
6	Turnover during the last year	
7	Past experience – Mention the Current School Text Books supplying Contracts in Saudi Arabia	

Copies of the following documents are to be submitted along with the technical bid form:

- a. Company CR
- b. Certificate of Chamber of Commerce
- c. GOSI Certificate
- d. VAT registration certificate
- e. ZAKAT certificate
- f. Current client list
8. Years of experience in the same field

Following is the Book List required:

INTERNATIONAL INDIAN SCHOOL, AL – MAJMAAH

BOOK ORDER 2023 – 24, Grade - LKG

Sl. No.	Class	Subject	Title of the Books	Publisher	Justification, if any	
1	Class LKG	English, GK	My Best Friend (First & Second Semester consisting of English, Maths & GK)	Orient Black swan	The books are divided into 2 semesters. The kids are required to carry only those books prescribed for each semester.	40
		Maths	Dolphin Numbers	Dolphin Publications		40
2		Art & Craft	Creative Connect	Learner's Press		40
3		Pattern Book	Play with Patterns	Amber Publication		40
4		Arabic(4-5)	Uhibbul Al-Arabia	MOE		40
5		Note Books	English – 2 No's			100
6				Maths – 2 No's		100

INTERNATIONAL INDIAN SCHOOL, AL – MAJMAAH

BOOK ORDER 2023 – 24, Grade - UKG

Sl. No.	Class	Subject	Title of the Books	Publisher	Justification, if any	
1	Class-UKG	English, GK	My Best Friend (First & Second Semester consisting of English, Maths & GK)	Orient Black swan	The books are divided into 2 Semesters. The kids are required to carry only those books prescribed for each semester.	40
		Maths	Fun with numbers	Milestone		
2		Hindi	Aksharmala & Varmala	Madhuban	No book at this state prescribed by NCERT.	20
3		Art & Craft	Creative Connect	Learner's Press		40
4		Pattern Book	Play with Patterns	Amber Publication		40
		Arabic(5-6)	Uhibbul Al-Arabia	MOE		40
		Note Book	4 Lines – 4No.s			180
			Maths – 2No.s			90

INTERNATIONAL INDIAN SCHOOL, AL – MAJMAAH

BOOK ORDER 2023 – 24, Grade - I

Sl.	Class	Subject	Title of the Books	Publisher	Justification, if any	
1	Class-I	English	New Buzzword (Textbook, Workbook & Supplementary Reader)	Orient Black swan	Since English is a medium of Instruction at IIS, the NCERT textbook for Class I in English may not fulfill the requirement at this stage.	50
			Grammar Magic	Madhuban	Publisher has incorporated a provision for question generation software for testing student from time to time.	50
2		Mathematics	New Enjoying	Oxford		50
3		Hindi	Nuthan Saral Hindi	Goyal Bro Publications		30
4		EVS	Blue Planet	Goyal	No NCERT textbook is prescribed in EVS in Class-1.	50
5		Art & Craft	Living Art	PP Publication	No NCERT publication is available.	50
Subsidiary						
6	Class-I	Arabic	Uhibbul Arabia(6-7)	MOE		50
7		Islamic Studies	Studies in Islam - 1	Islamic Books		45
8		English	Cursive Writing	Any Publisher		50
9		G.K	GK Times – I New	Goyal		50
10		Computer	Class-I Keyboard	Oxford		50
12		Life Skills MI	Little Leaders (Few copies to be Procured for library & teachers and not to be prescribed for all students.	Macmillan		05

INTERNATIONAL INDIAN SCHOOL, AL – MAJMAAH

BOOK ORDER 2023 – 24, Grade - II

Sl.	Class	Subject	Title of the Books	Publisher	Justification, if any	
1	Class-II	English	New Buzzword (Textbook, Workbook & Supplementary Reader)	Orient Black swan	Since English is a medium of Instruction at IIS, the NCERT textbook for Class I in English may not fulfill the requirement at this stage.	50
			Grammar Magic	Madhuban	Publisher has incorporated a Provision for question generation software for testing student from time to time.	50
2		Mathemati	New Enjoying Mathematics	Oxford		50
3		Hindi	Nuthan Saral Hindi	Goyal Bro Publications		30
4		EVS	Blue Planet	Goyal	No NCERT textbook is prescribed in EVS in Class-2.	50
5	Art & Craft	Living Art	PP Publication	No NCERT publication is available.	50	
Subsidiary						
1	Class-II	Compulsory Arabic	Uhibbul Arabia	MOE		50
2		Islamic Studies	Studies in Islam - 2	Islamic Books Service		15
		English	Cursive Writing	Orient		50
		G.K	GK Times – II	Goyal		50
		Computer	Class-2 Key Board Window - 7	Oxford		50
3		Life Skills MI	Little Leaders (Few copies to be procured for library & teachers and not to be prescribed for	Macmillan		05

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BOOK ORDER 2023 – 24, Grade - III

Sl.	Cl	Subject	Title of the Books	Publisher	Justification, if any	
1	Class-III	English	New Buzzword (Textbook, Workbook & Supplementary Reader)	Orient Black swan	Since English is a medium of Instruction at IIS, the NCERT textbook for Class I in English may not	50
			Grammar Magic	Madhuban	Publisher has incorporated a provision for question generation software for testing	50
2		Mathematics	New Enjoying Mathematics	Oxford Publication		50
3		Hindi	Nuthan Saral Hindi	Goyal Bro Publications		20
4		EVS	Looking Around	NCERT		50
5		Art & Craft	Living Art	PP Publication	No NCERT publication is available.	50
6		Computer Science	Pixel - Windows 7 & MS-Office 2016	Oxford	No NCERT publication is available.	50
Subsidiary Books						
7	Class-III	Islamic Studies	Studies in Islam - 3	Islamic Books Service		45
8		English	Cursive Writing	Orient		50
9		GK	GK Times - III	Goyal		50
11		Compulsory Arabic	Uhibbul Arabia - Book 1	MOE		50

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BOOK ORDER 2023 – 24, Grade - IV

Sl.	Class	Subject	Title of the Books	Publisher	Justification, if any	
1	Class-IV	English	New Buzzword (Textbook, Workbook & Supplementary Reader)	Orient Black swan	Since English is a medium of Instruction at IIS, the NCERT textbook for Class I in English may not fulfill the requirement at this stage.	50
			New Enjoying Grammar	Orient Black swan	Publisher has incorporated a provision for question generation software for testing student from	50
2		Mathematics	New Enjoying Mathematics	Oxford Publication		50
3		Hindi	Nuthan Saral Hindi	Goyal Bro Publications		25
4		EVS	Blue Planet	Goyal		50
5		Art & Craft	Living Art	PP Publication	No NCERT publication is available.	50
6		Computer Science	Pixel - Windows 7 & MS-Office 2016	Oxford University Press	No NCERT publication is available.	50
Subsidiary						
7		Islamic Studies	Studies in Islam - 4	Islamic Books Service		45
8		GK	General Knowledge Times	Goyal Bro Prakashan		50
9		MI	The Mirror of Values	Goyal Bro Publication		05
10		Compulsory Arabic	Uhibbul Arabia – Book 2	MOE		50

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BOOK ORDER 2023 – 24, Grade - V

Sl. No.	Class	Subject	Title of the Books	Publisher	Justification, if any	
1	Class-V	English	New Buzzword (Textbook, Workbook & Supplementary Reader)	Orient Black swan	Since English is a medium of Instruction at IIS, the NCERT textbook for Class I in English may not fulfill the requirement at	40
			New Enjoying Grammar	Orient Black swan	Publisher has incorporated a provision for question generation software for testing student from	40
2		Mathematics	New Enjoying	Oxford Publication		40
3		Hindi	Nuthan Saral Hindi	Goyal Bro Publications		40
4		Science	Learning Elementary Science	Goyal Bro Publications		40
5		Art & Craft	Living Art	PP Publication	No NCERT publication is available.	40
6		Social	My Big Book of Social Studies	Ratna Sagar		40
7		Computer Science	Pixel - Windows 7 & MS-Office 2016	Oxford University Press	No NCERT publication is available.	40
Subsidiary						
8		Islamic Studies	Studies in Islam - 5	Islamic Books Service		35
9		MI	The Mirror of Values	Goyal Bro Publications		03
10		GK	General Knowledge Times	Goyal Bro Prakashan		40
11		Compulsory Arabic	Uhibbul Arabia - Book 2	MOE		40

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BOOK ORDER 2020 – 21, Grade - VI

Sl.	Cla	Subject	Title of the Books	Publisher	Justification, if any	
1	Class-VI	English	New Broadway (Course book, Workbook & Reader)	Oxford University Press	Since English is a medium of Instruction at IIS, the NCERT textbook for Class I in English may not fulfill the requirement at this stage.	30
			New Learners Grammar and Composition	Oxford University Press	Publisher has incorporated a provision for question generation software for	30
2		Mathematics	Mathematics	NCERT		25
3		Hindi	Vasanth - Part-1	NCERT		10
			Mai Aur Mera Vyakaran	Saraswathy Publications		10
4		Science	Science	NCERT		25
5		Social Science	Our Past - History	NCERT		25
			The Earth our Habitat - Geography	NCERT		25
			Social & Political Life - Civics	NCERT		25
6		Computer Science	Keyboard - Windows 7 & MS-Office 2016	Oxford University Press	No NCERT publication is available.	25
Subsidiary						
7		Islamic Studies	Studies in Islam - 6	Islamic Books Service		15
8		MI	The Mirror of Value	Goyal Bro Publication		03
9		Compulsory Arabic	Uhibbul Arabia - Book 2	MOE		25

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BOOK ORDER 2023 – 24, Grade - VII

Sl. No.	Class	Subject	Title of the Books	Publisher	Justification, if any	
1	Class-VII	English	New Broadway (Course book, Workbook & Reader)	Oxford University Press	Since English is a medium of Instruction at IIS, the NCERT textbook for Class I in English may not fulfill the requirement at this stage.	20
			New Leainers Grammar and Composition	Oxford University Press	Publisher has incorporated a provision for question generation software for testing student from time to time.	20
2		Mathematics	Mathematics	NCERT		20
3		Hindi	Vasanth -2	NCERT		10
			Mai Aur Mera Vyakaran	Saraswathi Publications		10
4		Science	Science	NCERT		20
5		Social Science	Our Past - 2 - History	NCERT		20
			Our Environment	NCERT		20
			Social & Political Life - Part-2 - Civics	NCERT		20
6		Computer Science	Keyboard - Windows 7 & MS-Office 2016	Oxford University Press	No NCERT publication is available.	20
Subsidiary						
7		Islamic Studies	Studies in Islam - 7	Islamic Books Service		15
8		MI	The Mirror of Value	Goyal Bro Publications		03
9		Compulsory Arabic	Uhibbul Arabia - Book 3	MOE		20

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BOOK ORDER 2023 – 24, Grade - VIII

Sl. No.	Class	Subject	Title of the Books	Publisher	Justification, if any	
1	Class-VIII	English	New Broadway (Course book, Workbook & Reader)	Oxford University Press	Since English is a medium of Instruction at IIS, the NCERT textbook for Class I in English may not fulfill the requirement at this stage.	20
			New Learners Grammar and Composition	Oxford University Press	Publisher has incorporated a provision for question generation software for testing student from time to time.	20
2		Mathematics	Mathematics	NCERT		20
3		Hindi	Vasanth - 3	NCERT		10
			Mai Aur Mera Vyakaran	Saraswathi		10
4		Science	Science	NCERT		20
5		Social Science	Our Past - 3 - History	NCERT		20
			Resource & Development -	NCERT		20
			Social & Political Life - Part-3 -	NCERT		20
6		Computer Science	Keyboard - Windows 7 & MS-Office 2016	Oxford University Press	No NCERT publication is available.	20
Subsidiary Books						
7		Islamic Studies	Studies in Islam - 8	Islamic Books		20
8		Compulsory Arabic	Uhibbul Arabia - Book 3	MOE		25

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BOOK ORDER 2023 – 24, Grade - IX

Sl. No.	Class	Subject	Title of the Books	Publisher	Justification, if any		
1	Class- IX	English	Beehive & Moments	NCERT		15	
2		Mathematics	Mathematics	NCERT		15	
3		Hindi	Sparsh - 1	NCERT		08	
			Sanchayan - 1	NCERT		08	
			Vyakaran Sudha	Goyal		08	
4		Science	Science	NCERT		10	
			Lab Manual	Full Circle		15	
5		Social Science	India & Contemporary World - History	NCERT		15	
			Contemporary India - Geography	NCERT		15	
			Economics	NCERT		15	
			Democratic Politics	NCERT		15	
Subsidiary Books							
6			Arabic	Minhaj Al-Taleem Al-Thanawi	CBSE		

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BOOK ORDER 2023 – 24, Grade - X

Sl. No.	Class	Subject	Title of the Books	Publisher	Justification, if any	
1	Class-X	English	First Flight & Footprints	NCERT		10
2		Hindi	Sanchayan - 2	NCERT		06
			Vyakaran Sudha	Goyal		05
3		Science	Exemplar	NCERT		07
			Lab Manual	V. K. Global		10
4		Social Science	India & Contemporary World - 2 - History	NCERT		06
			Contemporary India - Geography	NCERT		06
			Economics	NCERT		08
			Democratic Politics	NCERT		08
5		Class-X	Arabic	Minhaj Al-Taleem Al-Thanawi	CBSE	